

**ECAWBM – BM - Virtual Conference
10th & 11th December 2020
CALL FOR ABSTRACTS**

Abstract submission instructions

Abstracts must be submitted electronically using Microsoft MS Word and formatted according to the instructions below. The abstract must be submitted by e-mail to Helen.Zulch@dogstrust.org.uk

copying in secretarybm@ecawbm.org. Place your email in CC for verification of delivery. In the subject line indicate your name, abstract submission, and the number of the submission (if submitting more than one). For example John Smith Abstract 2.

Please note; abstracts will be accepted from Residents, Diplomats and Associate members, but if appropriate submissions exceed time slots available then priority will be given to Residents to present their work in order to facilitate their ability to achieve their credentialing requirements.

Abstracts must be submitted on or before 1st October 2020.

Submissions after this date will be refused. Following review, authors may get the opportunity to revise their abstract. The deadline for submission of corrected abstracts is 30th November 2020. Authors will be notified by the ECAWBM(BM) Academic Committee by 31 October 2020. Authors are required to confirm their acceptance and attendance by the 15 November 2020.

Abstracts are for spoken presentations (10 minutes, plus 5 minutes discussion) and can cover case reports, data-based content or other research material, or a point-counterpoint discussion.

A maximum of 2 abstracts may be submitted by each person. Sponsored presentations have to be clearly marked as such. If the presentation deals with a product of the sponsor, it has to contain relevant research data and appropriate statistical evaluation.

All submissions will be reviewed by the ECAWBM(BM) Academic Committee. Abstracts will be assessed based on the importance of the research or topic, the academic merit and quality of the work, and the clarity of the abstract.

The following types of submissions will be considered.

Research abstracts

These should include the following components:

1. Introduction – introduction of the study and its objectives
2. Methodology – including a description of participants (both human and animal), such as number (n), type, age, gender, and species, and a description of the study design, data collection, data analysis and apparatus used. This may include qualitative research, papers on ethical analysis, and law reports

3. Results - including, where appropriate, statistical tests, significance level and actual test value (e.g., $F(df) = ?$, $p < 0.05$)
4. Principal conclusions and implications for the field

Point-counterpoint discussion abstracts

These should include the following components:

1. Introduction (a clear statement of the purpose of the discussion)
2. Key literature references to support the topic under discussion and bring to the fore the differing research findings or opinions within the topic area
3. Main points of discussion
4. Principal conclusions and implications for the field

Case series, case reports or descriptions of aspects of clinical practice abstracts

These should include the following components:

1. An introduction (anamnesis, aetiology)
2. Key literature references to theory, concepts, evidence or methodology
3. Diagnosis, case management, and evidence base
4. Principal conclusions and implications for the field.

Abstract formatting instructions

(Abstracts submitted not according to these guidelines will not be accepted.)

1. All abstracts should be written in British English;
2. Use Times New Roman font size 12;
3. Abstracts should not be longer than 250 words (excluding title, names, affiliations and references);
4. First line: indicate presentation category in capital letters (e.g. SPOKEN PRESENTATION, DEBATE PRESENTATION or POSTER);
5. Second line: indicate which session the abstract is submitted (e.g., BEHAVIOURAL MEDICINE, or ANIMAL WELFARE SCIENCE, ETHICS AND LAW);
6. Third line: Title of the abstract in bold;
7. Fourth line: name of author(s). Please underline the presenting author.
8. Fifth line: e-mail address of presenting author.
9. All abstracts should include a statement of any conflict of interest after the author details. This should include information about affiliations, research funders, memberships for all authors that may be taken into account by readers when evaluating the research;
10. Then leave two blank lines;

11. On the next line, the text of the abstract;
12. Indent first line in each paragraph and leave a one-line gap between paragraphs
13. When using uncommon abbreviations, spell out in full when first mentioned, followed by the abbreviation in parentheses. Do not abbreviate in the title of the abstract
14. Do not include tables or diagrams in the abstract
15. References: All references should be provided in Harvard format.
16. They should be listed in alphabetical author order in the reference list and should be cited in the text by author name and publication year in parentheses. Please note references that are not made available in the correct format with ALL details present, including page references, will be removed.

17. Send a second copy of the abstract that is blinded:

- a. Use the above guidelines for format;
- b. Indicated, as above, category, session, and type of abstract;
- c. Do not include authors name(s);
- d. The blinded abstract should not include any country or institution name (e.g., University of Bristol, or Italy). Instead use the word “[REMOVED]” (e.g., University of [REMOVED], survey of dogs in [REMOVED]);
- e. Do not use names of authors in the abstract, for example: “subjects were recruited by the first author”.

The Academic Committee will contact the first author to inform him/her if their abstract has been accepted. The decisions of the Academic Committee are final. Responsibility for the programme lies with the Academic Committee. The abstracts will be circulated as a proceedings.

Please ensure the abstract is checked by a native English speaking person prior to submission. If the quality of English is insufficient, this may need to be remedied. All abstracts will be reviewed and, if necessary, edited for clarity by a native English speaking person prior to circulation.

The Academic Committee reserves the right to reject submissions where the research has not been submitted for independent ethical review or where the committee feels that the research or cases do not meet current ethical guidelines. The decision of the Committee is final.

For questions regarding the submission of abstracts please contact Helen.zulch@dogstrust.org.uk. Please indicate “question about abstract submission” in the subject line.

More information about the conference will be available soon